



DISINFECTANTS & RESTROOM CLEANERS

RESTROOM CLEANING

Products:

Sprayon Brand

Glass & hard surface cleaners, stainless steel cleaners, metal polish, odor control, bowl cleaners, hand soaps, scale remover, drain opener

Carroll Brand

Disinfectants

Equipment:

"Restroom Closed" sign	Squeegee
"Wet Floor" sign	Small pail for germicide
Door stop	Bowl swab or brush
Equipment cart or caddy	Pail
Inventory sheets	Rubber gloves
Hand duster	Cloths or sponges
Broom	Nylon pad or sponge
Toy broom	Floor mop
Dust pan	Mop bucket with wringer
Putty knife	Pumice stone
Dust mop	Scouring pad or hand pad.

Depending on your building or operation, you may not need all of the items listed above.

Procedure:

1. Get all equipment and supplies.
2. Take equipment and supplies to restroom.
3. Put out "Restroom Closed" sign or block the door with your cart.
4. Flush all toilets and urinals, apply the proper amount of disinfectant bowl cleaner and leave it to work.
5. Check and restock supply dispensers.
6. Record supplies used in inventory sheet.
7. Pull trash, replace liners as needed, clean receptacles as needed.
8. Remove and replace sanitary napkin bags, clean receptacles as needed.
9. Empty ashtrays and wipe. Do not dump ashes in trash; use a separate ash can.
10. Dust. Dust high surfaces first then lower ones, dust air vent grills, light fixtures and the tops of doors, door frames, heat registers, towel cabinets and partitions.



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11. Sweep trash into center of restroom, using toy broom for corners and behind commodes. Use putty knife to remove gum, pick up trash with dust pan and dump.
12. Clean glass, stainless steel and bright work. Spray cloth and wipe; do not spray fixture directly, except for mirrors. Wipe dry to prevent spotting, wipe mirrors dry or use a squeegee. Polish stainless steel with the grain. Be sure to get bright work under sinks and behind commodes. Never use abrasive cleansers on bright work and glass.
13. Clean and rinse sinks and counters. Wipe metal, glass and Formica dry. Let porcelain air dry. Watch for build-up of soap scum behind faucets. Clean with a nylon sponge or pad.
14. Clean and sanitize insides of toilets and urinals. Wear rubber gloves. Remove trash. Be sure to clean trap and lip thoroughly. Don't drip bowl cleaner on the floor.
15. Don't spill acid cleaners on carpet, metal, tile and other surfaces. Use a pumice stone, scouring pad or hand pad to remove mineral deposits.
16. Clean and sanitize outsides of toilets and urinals, working from the top down. Be sure to clean under urinals. Clean partitions and walls around the fixtures.
17. Spot clean walls and partitions. Be sure to check for fingerprints and waterspots around supply dispensers, door handles, and light switches. Check for graffiti in stalls and around urinals. Scrub wall grout around urinals as needed.
18. Check your work.
19. Make a note of any problems with plumbing, lights, dispensers, heating and ventilation. Note these on your inventory sheet and report them to your supervisor.
20. Mop the floor, letting the floor around urinals and commodes soak. Cut in so you don't splash walls and baseboards. Use a figure-eight pattern, overlapping your strokes, rinsing the mop frequently. Use the heel of the mop for tough stains.
21. Vacuum any carpet.
22. Clean drinking fountains.
23. When you finish the last restroom, clean and store equipment properly.
24. Check your supplies and restock cart.

